

Fuji Xerox goes to top of the class at Woodcrest College

Digital workflow solution earns distinction

Dreams of a paperless workspace are in the process of realisation for the 101-strong staff at Woodcrest College. The school, set to become the largest in Ipswich by 2002, is renowned for a highly innovative approach to technology.

Principal Neville Smith's drive towards high-tech solutions has earned the College the impressive accolade of 'Apple Australia Distinguished School'. Since opening in 1998, Woodcrest College has attracted over 2500 visitors, keen to learn how Smith and his staff are leading the education sector into the digital age.

"It's a shame to feel intimidated by the speed of developments in technology and to miss out on the gains. A solution like DocuShare is straightforward, affordable and secure – exactly what the user requires."

In November 2000, Fuji Xerox helped Smith and his staff to integrate Xerox's DocuShare and PaperPort into their daily operations, using their Document Centre 265.

DocuShare is a secure, web-based solution for managing and sharing knowledge throughout an organisation. It provides a convenient means of controlling vast quantities of scanned and electronic information. DocuShare guarantees the integrity of data, and can maintain any kind of file in its

native format, meaning nothing about the document is altered, except for its accessibility and manageability.

PaperPort complements these functions by enabling users to scan, edit, file, e-mail, create web pages and access popular applications directly from the PaperPort Desktop. Using just a PC and a scanner, users are able to use forms, make copies from the desktop, recover files and fax and e-mail at the click of a mouse.

Within just six months of the new software, DocuShare and PaperPort, being introduced to Woodcrest College, the system has become an

indispensable communication channel for the team of teachers, managers and support staff.

Said Smith: "The system not only improves our communications, it acts as an intelligent storage device for the huge variety of information we need: timetables, curriculum materials, student records, correspondence, news and assignments. The time and effort we have saved in accessing, storing, administering and exchanging information, is invaluable."



Woodcrest College, like many Australian operations, is a rapidly expanding entity, and currently recruits twenty new staff each year. The DocuShare system has been designed to grow with the school, and support this development, by bringing staff together on one user-friendly network.

"We saw the benefits of the system immediately," said Smith. "But it still has vast potential. We're aiming for 85% usage by next year, and are focussing on providing staff with access to DocuShare from home."

DocuShare not only eliminates the frustrations of managing reams of paper, the solution has facilitated valuable cost savings. "The sheer quantity of high priority documents we must share, when printed and copied, represents a significant cost," said Smith.

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Woodcrest College

CASE STUDY

"With DocuShare, daily notices are available on the network, and mail that we used to print, can now be scanned and dropped," said Smith. "The system has enabled us to redirect resources, previously consumed by printing and administration, to the ongoing training of staff and pupils in IT skills".

Woodcrest College boasts an impressive pupil/PC ratio of 1:4, and Smith is excited by the potential of DocuShare and PaperPort in the student population. "We're looking at the possibility of introducing senior students to the network and giving them access to news and information to help them in their studies. Of course, the information available will be carefully monitored by staff, using the in-built security features and password protection."

Staff, pupils and parents of Woodcrest College are representative of a growing number to enjoy the benefits of an open mind towards new age solutions.

Smith concludes: "It's a shame to feel intimidated by the speed of developments in technology and to miss out on the gains. A solution like DocuShare is straightforward, affordable and secure – exactly what the user requires."



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